

EXECUTIVE BOARD

A G E N D A

Date: Monday 3 December 2007 at 9.00 am

Venue: Old Library, Town Hall

Membership as from 10 May 2007

John Goddard (Leader)
David Rundle (Deputy Leader)
Mohammed Altaf Khan
Jim Campbell
Jean Fooks
Patrick Murray
Caroline van Zyl

Antonia Bance
Sajjad Malik
Matthew Sellwood

Portfolios

Overarching
Stronger Communities
Safer City
Better Finances
Cleaner City
Improving Housing
Sustainable Environment and Climate
Change

Without portfolio
Without portfolio
Without portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

PART I
PUBLIC BUSINESS

VOLUME 1

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions for up to 15 minutes – these must be about items on the agenda and must have been given to the Head of Legal and Democratic Services by 2.00 pm on the working day before the meeting.

4. SCRUTINY COMMITTEE RECOMMENDATIONS

Mass balloon releases – recommendation of the Environment Scrutiny Committee (attached)

Portfolio holder: Councillor Van Zyl

5. CALL-IN RESPONSE – WITHDRAWAL FROM PEERS SPORTS CENTRE

Portfolio holder: Councillor Rundle

Report (attached) of the Environment Scrutiny Committee. The motion approved at Council on 19 November 2007 is also attached for consideration alongside the report.

6. COWLEY CENTRE ONE STOP SHOP FOR COUNCIL SERVICES: CALL-IN

Portfolio holder: Councillor Rundle

The following documents are attached: -

- (a) Comments and recommendations of the Community Scrutiny Committee on 15 November 2007
- (b) Report of the Interim Leisure and Cultural Services Business Manager considered at the previous Board meeting

7. PLANNING ANNUAL MONITORING REPORT 2006/07

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager

8. OXFORD LOCAL PLAN 2001-2016 SCHEDULE OF SAVED POLICIES PLUS UPDATE TO THE LOCAL DEVELOPMENT SCHEME

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager

9. SUPPLEMENTARY PLANNING DOCUMENT (SPD) ON BALANCE OF DWELLINGS

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager

VOLUME 2

10. SECOND QUARTER PERFORMANCE MONITORING

Portfolio holder: Councillor Goddard

Report (attached) of the Chief Executive, together with recommendations of the Finance Scrutiny Committee regarding sickness absence

NOTE: Colour copies of the report have been provided for Board members and senior officers who will be attending the Board meeting. They can also be viewed on the Council's web site.

11. ASSET TRANSFER OF COMMUNITY CENTRES

Portfolio holder: Councillor Rundle

Report (attached) of the Neighbourhood Renewal Business Manager

12. OPTIONS TO PROVIDE WEEKEND BURIALS

Portfolio holder: Councillor Van Zyl

Report (attached) of the Interim Leisure Services Business Manager

13. APPOINTMENT TO THE PORCH STEPPIN' STONE CENTRE

Portfolio holder: Councillor Rundle

Report (attached) of the Head of Legal and Demographic Services

14. OXFORD CITY COUNCIL CARBON MANAGEMENT PROGRAMME UPDATE

Portfolio holder: Councillor Van Zyl

Report (attached) of the Strategic Director, Housing, Health and Community

15. ABANDONED SHOPPING AND LUGGAGE TROLLEYS

Portfolio holder: Councillor Fooks

Report (attached) of the Head of City Works

16. THAMES TOWPATH RISK ASSESSMENT

Portfolio holder: Councillor Fooks

Report (attached) of the Head of City Works

17. FLOOD EMERGENCY – LESSONS LEARNED AND FUTURE OPTIONS

Portfolio holder: Councillor Goddard

Report (attached) of the Strategic Director, Housing, Health and Community

Central South and West Area Committee considered the report on flooding that had been submitted to the Board on 10 October 2007 and recommended the Board to inform managers to implement measures which can be carried out easily in order to reduce the risks and effects of flooding. The Board is asked to consider that recommendation alongside the Director's report.

18. HOUSING IMPROVEMENT PLAN – THE NEXT PHASE

Portfolio holder: Councillor Murray

Report (attached) of the Head of Oxford City Homes

19. REVIEW OF THE HOUSING VOIDS PILOT

Portfolio holder: Councillor Murray

Report (attached) of the Head of Oxford City Homes

20. TOWER BLOCKS - STRATEGY

Portfolio holder: Councillor Murray

Report (attached) of the Head of Oxford City Homes

21. HRA STOCK – DECENT HOMES STRATEGY

Portfolio holder: Councillor Murray

Report (attached) of the Head of Oxford City Homes

22. DISPOSAL OF 198 COWLEY ROAD

Portfolio holder: Councillor Murray

Report (attached) of the Financial and Asset Management Business Managers

(See also the exempt from information annex at item C1)

23. AREA COMMITTEE RECOMMENDATIONS

Recommendation from South East Area Committee on Street Wardens

24. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items

25. MINUTES

Minutes (attached) of the meeting of the Board held on 8 October 2007

26. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. DISPOSAL OF 198 COWLEY ROAD

Portfolio holder: Councillor Murray

Exempt from publication appendix (attached) to the report of the Financial and Asset Management Business Managers at item ??

C2. PROPOSALS FOR THE DISPOSAL OF 9 FISHER ROW

Portfolio holder: Councillor Murray

Report (attached) of the Financial and Asset Management Business Managers

C3. PROPOSALS FOR THE DISPOSAL OF SEB SITE IN UNION STREET

Portfolio holder: Councillor Murray

Report (attached) of the Financial and Asset Management Business Manager

C4. PROPOSALS FOR THE DISPOSAL OF GARAGE SPACES IN CRANHAM STREET

Portfolio holder: Councillor Murray

Report (attached) of the Financial and Asset Management Business Managers